## Posted by Uxbridge Town Clerk



Do Not Write in this Space

AUG 10'15 PH 2:05

## Town of Uxbridge

	X Meeting	Cancellation
Board or Commission	SC Policy Subcommittee	
Meeting Date	August 12, 2015	Time 6:00 p.m.
Place	UHS Library	
Authorized Signature	D-12.3	

- 1 Call to Order
- 2 Public Comment
- 3 Old/New Business

First Reading of Policies BA, DA, DB, DBD, DBJ, DI

- 4 Minutes: March 9, 2015
- 5 Adjournment

## **Meeting Postings:**

Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's,

Sunday's and legal holidays, except in emergencies.

- "Emergency" is a sudden, generally unexpected occurance or set of circumstances demanding immediate action. In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- Notice must include date, time and place of meeting.
- Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- Topics must give enough specificity so that the public will understand what will be discussed.
- Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair
- updates the notice with any such new topics 48 hours in advance of the meeting.